Monday October 28, 2024
Work Session Notes

This is an open forum. Council and Staff may speak openly.
No business will be discussed other than on agenda.

5:30 PM Work Session Notes

Council Present: Mayor Ron Grobeck, Jan Hill, Elizabeth Augustus, Jill Carlson and Michael Windey
Staff Present: Clerk-Treasurer Amanda Thorson, Deputy Clerk Patty Hensel, Maintenance Coordinator Justin Lohse, City Engineer Bob Schlieman, Apex Engineering
Others Present: Randy & Joan Hutmacher

Deer Run Estates

Discussion was held on the possibility of new plats for Deer Run Estates. Developer Randy Hutmacher presented drawings of additional lots to be plated in the Deer Run Estates area. Staff questioned the need for easements that were not recorded twenty years ago when the water service lines were put in by Mr. Hutmacher. These easements will need to be recorded prior to approval or will need to be added to the plats presented.

Deer Run Estates developer Randy Hutmacher again questioned if the city would become responsible for the road between Lynn Rd and Cozy Oak East. Clerk Thorson presented the policy approved in 2015 for the council to take over Hoot Lane which is an un-plated road through the Deer Run Estates Subdivision. Currently the City of Ottertail's road policy has 5 requirements including; material specification requirements, formal request to council, current taxes paid, minimum of 3 residences and paving of the road is at the owners expense. Mr. Hutmacher then questioned if the city would plow the road to allow access to Chris Hutmacher's new home that is being built off the undesignated road Hoot Lane. Clerk Thorson informed him that the property in question was created by a survey with an ingress and egress access to the new home. The city is not responsible for clearing snow on private property including easements.

Wallenberg Drive Assessments

Council discussed the two letters received prior to the public hearing held at 5:30pm on October 17 at Ottertail City Hall for the assessments for improvements to Wallenberg drive. Council will address Resolution 2024-34 on November 21, 2024 council meeting.

Work session adjourned at 6:57 p.m.

s/s
Amanda Thorson Clerk-Treasurer