

City of Ottertail
RESCHEDULED CITY COUNCIL MEETING AGENDA
CITY HALL Thursday, February 13, 2024 – 5:30 P.M.

1. CALL TO ORDER – ALL RECITE PLEDGE OF ALLEGIANCE

2. ADDITIONS TO AGENDA AND APPROVAL OF CONSENT AGENDA

*The following items are considered routine or non-controversial by the Council and will be approved with one motion. **There will be no separate discussion of these items unless a council member, city staff or citizen so requests**, in which case the item(s) will be removed from the consent agenda and be considered in its normal sequence in the agenda.*

- a. Approve Minutes 1-18-2024 Regular Meeting **pg. 3-6**
- b. Approve Work Session Minutes 2-5-2024 **pg. 7**
- c. Approve Resolution 2024-05 Acceptation Donation from LREC Operation Round-Up **pg. 8-9**
- d. Approve Resolution 2024-06 PNP Election Judges **pg. 10**
- e. Approve Resolution 2024-07 Ottertail Lions Donation to purchase Warming House **pg. 11**
- f. Monthly Financial Reports **pg. 12-21**
- g. Approve claims with additions and approval to pay late coming invoices **pg. 22**

3. Reports

- a. Reports **Fire Department 1) Report 2)**
City Hall – 1) Winding River Mosaic Art Request **pg. 23 2) Prospect House **pg. 24****
OTCEPAC – Windey/Lohse
Ottertail Tourism Board – Carlson

4. Public Forum & Comment /Presentations

*The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee's names may be used. **Please do not expect action from the Council this evening regarding your concerns.** We also request that your comments be limited to four (4) minutes. **Council members may ask clarifying questions but is not intended to be a back-and-forth discussion.** At this time, we ask that anyone who would like to address the City Council to please step up and state your name and address for the record. We ask that citizens maintain social distancing and that all comments remain respectful.*

This agenda item is intended to provide an opportunity for citizens to address the City Council. The topics can include any agenda item or general comment they would like to share with the City Council. We do expect that all participants provide a name and address of their residence and expect that all parties remain respectful and adhere to the four-minute period to permit all to participate. This is the only portion of the meeting where public comments are allowed.

5. Old Business

- a. ENGINEER'S AGENDA/Bob Schlieman **pg. 25**
 - 1) Wohler's Trail
 - 2) Wallenberg Dr
 - Approve Task Order No. 10 Final Approval of Wallenberg Dr Street Improvements **pg. 26-29**
 - Resolution 2024-08 Resolution Approving Plans and Specs and Ordering Advertisement for Bids **pg. 30**
- b. Ottertail Daycare & Family Center – Resolution 2024-09 Supporting Ottertail Family Center **pg. 31**
- c.

6. New Business

- a. Ordinance 2024-01 **REGULATING THE SALE OF TETRAHYDROCANNABINOL PRODUCTS** pg. 32
- b.

7. Zoning

2024-01 ▪ Hume Plumbing @ 239 W Main St – Sign Permit

8. Correspondence/Meetings/Training/FYI-reminders/Local Events

- a. City Hall Closed Monday February 19th – President’s Day
- b. Ottertail City Regular Council Meeting moved to March 14th, 2024 at 5:30
- c. February 29, 2024 – Role of Elected & Senior Officials Workshop (virtual option available) pg. 33-34
(will be posted and paid to attending council as workshop meeting)

9. Adjourn.

Respectfully,

Amanda Thorson

Clerk-Treasurer