

**City of Ottertail
Regular Meeting
City Hall Thursday February 19, 2026 – 5:30 PM**

Council Members Present: Mayor Ron Grobeck, Michael Windey, Elizabeth Augustus Jill Carlson, and Jerry Martin

Staff Present: Amanda Thorson, Clerk-Treasurer; Patty Hensel, Deputy Clerk; Justin Lohse, Maintenance Coordinator, and Sam Ruppert of Apex Engineering

REGULAR MEETING

Mayor Grobeck opened the regular meeting at 5:30 pm.

Council Member Windey made a motion to approve the consent agenda with additions and corrections; Council Member Carlson seconded the motion. All voted in favor, motion carried.

- a. Approve Minutes 1-15-2026 Regular Meeting
- b. Approve Minutes 1-26-2026 Work Session & Special Meeting
- c. Approve Minutes 2-1-2026 Work Session
- d. Resolution 2026-07 Accepting Donations
- e. Approve 2026 Household Hazardous Waste Contract 6-11-2026
- f. LG220 exempt Permit for Ottertail Ducks Unlimited 2-20-2026
- g. LG220 Exempt Permit for Ottertail NWTf 3-20-2026
- h. Monthly Financial Reports
- i. Monthly Schedule 1a
- j. Monthly Zoning Permits
- k. Monthly Services Sold Report (Water Fund)
- l. Approve claims with additions and approval to pay late coming invoices

REPORTS

Fire Department-1) Fire Chief Ahlfs reported there were 4 medical calls, and no fire calls.

City Hall-1) Approve Coordinator and Clerk to attend and travel for MN Rural Water Conference March 3-5, 2026 in St Cloud- Motion by Carlson, seconded by Augustus ,ll voted in favor. Motion carried.

OTCEPAC- City Coordinator Lohse – Discussion was had regarding hazardous mitigation plans along with discussion regarding the feasibility of monthly meeting; collaboration with county; continuation of Patrick Waletsko OTC Emergency Manager conducting the meetings; and the needs of each community.

Ottertail Tourism Board – No report

Public Forum and Comments – no comments.

OLD BUSINESS

Engineer's Agenda

- a. **Ottertail Ave & China Street Surface Improvements – Resolution 2026-08 Calling for bids**

Council Member Martin made a motion to approve Resolution 2026-08, approving plans and specifications and ordering advertisement for bids for China Street and Ottertail Avenue. Council Member Windey seconded the motion. All voted in favor. Motion carried. Clerk Thorson noted the increase in cost from the CIP amount is due to the addition of 2 water service lines, adding road length to the project, and widening of the road.

NEW BUSINESS

- a. Refunding Current City Bonds – Info only/No Action Needed
- b. Prospect House Museum Donation Request- No action

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- c. Saehr Consulting Services - Council Member Carlson motioned to allow Clerk Thorson to sign the three-year consultant agreement between Saehr Consulting Services and the City of Ottertail, seconded by Council Member Augustus. All voted in favor. Motion carried.
- d. EOT Ag Society Donation Request – Council Member Carlson motioned to approve appropriations to East Otter Tail County Fair in the amount of \$550. Second, by Council Member Martin. All voted in favor. Motion carried.

Correspondence/Meetings/Training/FYI-reminders/Local Events

- a. Henning Ambulance Annual Meeting Monday February 23, 2026 @ 7:00 pm
- b. The Bridge – March Campaign

Council Member Martin made a motion to close the meeting. Council Member Augustus seconded the motion. Motion carried. The meeting was adjourned at 5:47 P.M.

Respectfully,

Amanda Thorson
Clerk-Treasurer
(Prepared by D. Clerk Patty Hensel)

Ron Grobeck
Mayor