

**City of Ottertail
February 20, 2020
Regular Meeting
6:00 PM**

Council present: Mayor Myron Lueders, Ronald Grobeck, Mike Windey, Jill Carlson and Judah Burlingame.

Staff present: Deputy Clerk Amanda Thorson; Loren Hawes; Fire Chief, Stuart Fleischauer.

Others present: Brad Stevens; Amy Baldwin; Jenna Baker, Citizen's Advocate.

Regular Meeting of the Ottertail City Council was opened at 6:00 p.m. by Mayor Lueders with all present reciting the Pledge of Allegiance.

CONSENT AGENDA:

A motion to approve consent agenda with additions and corrections and payable items with additions including those regular that come late, was made by Grobeck and second by Windey. All voted in favor, carried.

- a. Approve Minutes of 01-16-2020 Organizational and Regular Meeting; 02-11-2020 Special; Tri City Notes prove Minutes of 1-16-2020 Organizational and Regular Meeting.
- b. DU Raffle – Feb 21, 2020 at Thumper Pond LG220 with NO wait.
NWTF – March 19, 2020 at Thumper Pond LG220 with NO wait.
- c. **Resolution 2020-08 Donation from Lake Region Electric and Beverly Pugh**
- d. Authorize Master Group Contract-Medica
- e. Financials & various reports
- f. Approve claims in the amount of \$56,630.56 and approval to pay late coming invoices

STAFF REPORTS:

Fire Department: 1) Fire Chief Fleischauer was present, he made note he did not have a monthly report due to the many fire calls this month. 2) Ottertail Rod and Gun Club presented a letter to council clarify the \$1500 donation to be made to Ottertail Fire Department can be used at their discretion. A motion by Carlson and Second by Windey was made to approve the purchase of a smart TV by Fleischauer for training purposes. All voted in favor, carried. 3) It was also brought to Stuart's attention that there were some questions from townships on the shared expense of operating costs for Ottertail Fire Department. Mayor Lueders suggested having a meeting with each of the townships to explain the increased operating cost.

City Hall: None

OLD BUSINESS:

Thumper Pond Lot 4 Blk 1 Purchase: Brad Stevens was present to talk about the purchase agreement that was sent to Deputy Clerk Thorson earlier in the day. There was question to the lift station that sits in the south west corner of the lot. Brad felt that there was an easement to the lift station that was placed on the property when Eagle's Trail infrastructure was placed. Motion to approve PA pending approval by City Attorney made by Grobeck and second by Burlingame. All in favor, carried.

Junk Yard Complaint Update: A proposed letter written to Jason Stowers by Clerk Hanson was given to council for approval. Council agreed with proposed letter.

Update on Tyler Wohlers Trail fundraising and project: Hawes spoke on the meeting that was held on February 3rd, 2020 with MnDOT staff, Ottertail City Staff and Bob Schlieman of Apex Engineering. It was discussed that best efforts would be to move forward with Phase 3. MnDOT indicated the first step would be to apply for a permit. Bob reported to Hawes the permit was approved by MnDOT. Staff will wait for Clerk Hanson to be back in office to move forward. Council was informed the Preliminary Engineering Report from Apex Engineering was \$6,510.38 for Phase 1 thru 3.

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Ordinance #2020-01 Enacting & Adopting 1st Supplement to City Code: 10 Day posted notice has been completed. Motion by Burlingame was made and second by Carlson. All voted in favor, passed.

Water Contract Update: None

NEW BUSINESS:

First Net Safety Training Courses: Some subjects may be of interest to the Fire Department. Motion made by Grobeck and second by Windey was made. All voted in favor, carried.

1 – Day Temp Liquor licenses/Lions: 1) March 21-Spring Fling 2) April 8 – Fireman’s Annual 3) April 25-Rod & Gun Turkey Feed: Concerns were made by Chief Fleischauer as to the condition of the Fire Hall after non-profits use of the building. After discussion, a motion made by Windey and second by Carlson to approve the temporary licenses. All voted in favor, carried.

Resolution 2020-09 LG230 Application for Off-Site Gambling – March 21-Spring Fling- Lions:

Motion by Burlingame and second by Carlson. All voted in favor, carried.

Fire SOP Policy – Amendment: Fire Chief Fleischauer was pleased with the changes. Motion to approve was made by Windey and second by Carlson. All voted in favor, carried.

Prospect House Request: Council decided to not donate.

Menze brief regarding Water Availability Fee: Deputy Clerk Thorson informed council that City Attorney Felix has been made aware of the letter and has been out of the office this past week. Mayor Lueders requested to have city staff reach out to Felix again, and note the 30-day timeline to respond.

Call for Public Hearing – Proposed Property Tax Abatement, 107 Long St: Amy Baldwin was present to update council on City’s first Big Build tax abatement application. County of Otter Tail will hold public hearing for property tax abatement on March 3rd, 2020. Motion made by Grobeck and second by Carlson to call for public hearing on March 19, 2020 for tax abatement on property at 107 Long St.

Ottertail Planning Committee: Grobeck asked the council if it would be ok for the Ottertail Planning Committee to research day care possibilities for the Ottertail. Council agreed this would be a good project for the Ottertail Planning Committee not as representatives of the City Council.

ZONING:

2020-01 - 119 River View Road, new driveway

2020-02 - 103 Portage Rd, new construction on 3-bedroom home

CORRESPONDENCE/MEETINGS/TRAININGS/FYI

Henning Ambulance/Rescue Annual Meeting, Monday, February 24th 7:00 p.m.-Fire Hall: Grobeck and Windey are unable to attend, Fire Chief Fleischauer will attend.

With no other business to discuss, the Council adjourned at 6:45 p.m. a motion by Burlingame and second by Carlson. Meeting adjourned.

Respectfully submitted,

____s/s_____
Amanda Thorson,
Deputy Clerk

____s/s_____
Myron J. Lueders, Mayor