

**Thursday March 6, 2025**  
**Ottertail Community Center**  
**Work Session Notes**  
**5:15 p.m.**

*This is an open forum. Council and Staff may speak openly.  
No business will be discussed other than on agenda.*

Council Present: Mayor Ron Grobeck, Mike Windey, Elizabeth Augustus, Jerry Martin, and Jill Carlson

Staff Present: Amanda Thorson, Clerk-Treasurer; Patty Hensel, Deputy Clerk

Absent: None

Also Present: Bob Schlieman, Apex Engineering; Scott DeMartelaere, Design Intent; Tyler Rupe, Dan Conatser, Michael Love, Whitey Schuett, Time Lueders, Mike Sanders, Jerry Smith, Tom Ahlfs, Joe Ahlfs, Ottertail Fire Chief

**5:15 p.m.** Ottertail Family and Recreation Center Design and Layout Discussion

Tyler Rupe presented a design and layout for the Ottertail Family and Rec Center. This new plan consists of three separate buildings, two individual twin-home-like units that will house four in-home daycares, and one large multi-use building with a gymnasium, indoor play area, prep kitchen and meeting room. Questions from the council on how the large building will be managed by the non-profit were discussed. Tyler spoke that they need to get at least one of the day care pods up and running by December 2025 as a condition for the grant that they received from Otter Tail County and the State of Minnesota.

**5:30 p.m.** Discussion of Conditions Recorded for a Sub-Standard Lot in 2021

Whitey Schuett presented paperwork to council, but no staff. Schuett spoke of the growth ULV (formerly known as NEVO) is experiencing. Mr. Schuett privately owns a parcel located North of Cty Hwy 1 and the Otter Tail River, this parcel is 27,000 sq. ft. Mr. Schuett has requested to make this lot a buildable lot for a storage unit that would be used to house units built by ULV. Also requested would be allowed to connect to Ottertail City water and request to have a SSTS approved by Otter Tail County. Due to the size of this lot, it is considered a sub-standard lot (non-conforming), a second-tier lot within lake shore is required to be a minimum of 40,000 sq ft to be considered a buildable lot. A variance hearing in January 2021 approved the creation of this lot under specific restrictions: only a cold storage unit is permitted, no SSTS, no city water connection, or private well is allowed. These restrictions have been recorded with the parcel.

**5:50 p.m.** Ottertail Fire Hall Expansion and Community Room Upgrade

Ottertail Firemen presented conceptual plans for a fire hall expansion to add two garage doors, and a wing for the rescue rig. Discussion with the council on what is needed and what is wanted was held. Architectural drawings by Scott DeMartelaere of Design Intent were presented to the group.

Work session adjourned at 6:29 p.m.

\_\_\_\_s/s\_\_\_\_\_  
Amanda Thorson  
Clerk-Treasurer