

**Monday May 5, 2025**  
**Work Session Notes**  
**5:00 p.m.**

*This is an open forum. Council and Staff may speak openly.  
No business will be discussed other than on agenda.*

Council Present: Mike Windey, Elizabeth Augustus, and Jerry Martin  
Staff Present: Amanda Thorson, Clerk-Treasurer; Patty Hensel, Deputy Clerk  
Absent: Mayor Ron Grobeck, and Jill Carlson  
Also Present: Alex Rupe, and Chad Bormann; Hammers Construction

**5:00 p.m.** Ottertail Family and Recreation Center Design and Layout Discussion

Chad Bormann presented two layout options for the recently sold parcels that will each hold a duplex, for a total of four units. The Council discussed the layout, design, and location of the units in detail. Both duplexes will have driveways off Maple Avenue, preserving ample space for septic system design and potential future expansion. Units will also be set back to allow for off-street parking of four vehicles. A Conditional Use Permit will be required for two aspects of the project: constructing duplexes within the Lakeshore District and importing more than 300 cubic yards of fill. Additionally, a variance application must be submitted to address reductions in both minimum lot size and lot width requirements.

Work session adjourned at 5:57 p.m.

\_\_\_\_s/s\_\_\_\_\_  
Amanda Thorson  
Clerk-Treasurer