

**City of Ottertail
Special Meeting
City Hall, July 22, 2025 – 3:00 PM**

Council Members Present: Mayor Ron Grobeck, Jill Carlson, Elizabeth Augustus, Michael Windy and Jerry Martin

Staff Present: Clerk-Treasurer Amanda Thorson; Deputy Clerk Patty Hensel

Others Present: Joe Hammers, Hammers Construction; Brad Neuerburg, Hammers Construction, and Jim Jones

PUBLIC MEETING

Mayor Grobeck opened the special meeting at 3:00pm

Conditional Use Permit Request

217 Maple Ave S – CUP for Commercial in Shoreland & 300+ cu. yd. fill

Clerk Thorson presented staff report for the requested CUP that will be needed to build the proposed Recreation Center on the surveyed parcel the City sold to Ottertail Family and Recreation Center. After reviewing the staff report there was no questions from the public.

Variance Request

217 Maple Ave S – Request to allow for increase to impervious coverage

Clerk Thorson presented staff report for the requested variance. After review of the staff report there were no questions from the public regarding the request.

Motion to close the public hearing was made by Windey and seconded by Carlson, meeting closed.

Mayor Grobeck opened the special meeting, council member Windey made a motion to approve resolution 2025-25 CUP for Construction and Operations of a Multi-Use Recreational Center, motion was seconded by Augustus, all voted in favor. Council member Carlson made a motion to approve resolution 2025-26 approval of variance for more than 25% impervious coverage within Lakeshore and was seconded by Augustus, all voted in favor.

Council member Windey made a motion to close the special meeting, seconded by Carlson, all voted in favor. Meeting was closed at 3:24pm

_____ s/s _____

Amanda Thorson
Clerk-Treasurer