

**Monday September 9, 2024**

**Work Session Notes**

*This is an open forum. Council and Staff may speak openly.  
No business will be discussed other than on agenda.*

**5:00 PM Work Session Notes – Deer Run Estates**

Council Present: Mayor Ron Grobeck, Jan Hill, Elizabeth Augustus, and Michael Windey

Staff Present: Clerk-Treasurer Amanda Thorson, Deputy Clerk Patty Hensel, Maintenance

Coordinator Justin Lohse, City Engineer Bob Schlieman, Apex Engineering

Deer Run Estates developer Randy Hutmacher had previously requested the council to take over Hoot Lane which is an un-plated road through the Deer Run Estates Subdivision. Currently the City of Ottertail's road policy has 5 requirements including; material specification requirements, formal request to council, current taxes paid, minimum of 3 residences and paving of the road is at the owners expense.

Ottertail Council discussed future plans for Deer Run Estates. Currently there is no city water main on the North side of the requested road and questioned whether development will happen on the North side. Other items to consider is if the road is to city specification. Engineer Schieman has been out to review the road and noted a driving surface of about 10 to 11 feet and the lack of aggregate/gravel material on the road. A few other questions were the lack of ditches, a need for a storm water retention plan, possible water main, and some parcels within lakeshore of the unapproved plat do not meet the Lakeshore Ordinance required size.

Council agreed more investigation will need to be done and several questions answered before they would consider taking over Hoot Lane.

Council reviewed ordinance for street design standards and agreed Ottertail City Code needs to be updated. Clerk-Treasurer Thorson will provide council with an updated Ordinance for 1<sup>st</sup> review at next regular council meeting.

Work session adjourned at 5:54 p.m.

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Amanda Thorson Clerk-Treasurer