



# Solicitor-Peddler-Transient Merchant Application

Fee: \$150.00/\$50.00-4 Month

Licenses  
may not be  
transferred

Permits can take up to 21 days to approve and require a background check form for each individual involved in the sale of product along with review from the City Council. A release of information form along with a copy of driver's license or photo ID for each person must be attached. Proof of liability insurance with the City of Ottertail listed as additional insured is also required. Food vendors must submit a copy of their MN Dept. of Health license. Anyone required to have a state licensure must provide a copy of their license. Permittee will be notified if their permit is approved or denied within 14 days of submitting a complete application and law enforcement has conducted a background investigation of all individuals involved in the business. PERMITS ARE GOOD FOR THE YEAR IN WHICH APPLIED. Prorated license is good for 4 months at a time.

Business Name:

Type of Business:

Business Address:

Phone:

City, State, Zip:

Date of Incorporation:

State of Incorporation:

MN Tax ID

Federal Tax ID or Social Security Number

Item/Product for Sale

Place(s) Where Business will be Carried On

Date(s) Requested for Business to be Carried On

**Names and Address, date of birth, copy of Driver's License or Photo ID is required for all persons associated with the application in business along with signed background check release form.**

**No Peddler, solicitor or transient merchant shall conduct business in any of the following manners:**

- Calling attention to his or her business or items to be sold by means of blowing any horn or whistle, ringing any bell, crying out, use of a speaker system, or by any other noise so as to be unreasonably audible within an enclosed structure.
- Obstructing the free flow of either vehicular or pedestrian traffic on any street, alley, sidewalk, or other public right of way.
- Conducting business in a way as to create a threat to the health, safety, and welfare of any individual or the general public.
- Business cannot be conducted in City Park or other City owned property.
- Conducting business before 7:00 a.m. or after 9:00 p.m.
- Failure to provide proof of license or registration, identification when requested, or using the license or registration of another person.
- No peddler, solicitor, or transient merchant shall place any signs or advertising materials in any public right of way. Any signs or advertising material may only be placed on private property with the owner's permission and will only be allowed for the duration of the permit.
- Making any false or misleading statements about the products or service being sold, including untrue statements of endorsement. No peddler, solicitor or transient merchant shall claim to have the endorsement of the city solely based on the city having issued a license or certificate of registration to that person.
- Remaining on the property of another when requested to leave, or to otherwise conduct business in a manner a reasonable person would find obscene, threatening, intimidating or abusive.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**City of Ottertail**  
**Solicitor – Peddler – Transient Merchant Application**  
**Background Check Form**

Must be filled out for all persons conducting sales

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ DOB \_\_\_\_\_

**Please attach a color copy of both sides of your drivers license or photo ID.**

As an applicant for a permit with the City of Ottertail, I consent to the conduct of a background investigation on me. I understand that the information I am providing is classified as private under the Minnesota Data Practices Act. I consent to the release of information I am providing in the City of Ottertail Background Investigation Form and any other information obtained as a result of this background investigation, as deemed necessary and appropriate by the City of Ottertail to conduct a background investigation.

Signature

Date

\_\_\_\_\_

\_\_\_\_\_

**No permit or license shall be issued if the applicant:**

1. Is not legally allowed to work under state or federal law.
2. Has not been convicted of a crime that directly relates to the occupation sought to be registered and has not shown competent evidence of sufficient rehabilitation and present fitness to perform duties of the occupation.
3. Has been subject of an investigation by a consumer protection agency or state attorney general office and such investigation has indicated a pattern of disregard of consumer rights in the conduct of the business.
4. Has had a registration, license, or permit for any activity subject to this ordinance revoked by the City or any other government body within three (3) years before the application date.
5. Has falsified any information or omitted material information required by the application.

Denied applicants may appeal by requesting a public hearing. Request for public hearing must be in writing and presented to the Clerk-Administrator or Deputy Clerk. The public hearing will take place at the next regularly scheduled City Council meeting.

**REVOCAION OF PERMIT:**

Any license or permit may be revoked by the council for violation of any provision of this ordinance if the licensee has been given a reasonable notice and opportunity to be heard.

**PENALTY:**

Any person who violates any provision of this ordinance is guilty of a misdemeanor and, upon conviction, shall be punished according to the laws of the State of Minnesota for misdemeanors.

PERMITS ARE GOOD FOR FOUR MONTHS/ONE YEAR UP TO DECEMBER 31<sup>ST</sup> OF THE YEAR APPLIED. NO PERMIT WILL  
EXTEND BEYOND THIS DATE.